

**READ THE FOLLOWING INSTRUCTIONS BEFORE FILLING UP THE ADMISSION FORM.**

### **GENERAL INSTRUCTIONS**

1. Students should visit respective institute website and read all Online Admission related instructions before filling the forms. Read the admission manual available on the login page.
2. Know the [Institute Number](#) before filling the form. Details are available on the institute website.

### **IN-HOUSE STUDENTS**

1. All In-house students will receive Institute Number, Username and Password on the Mobile number registered with the college.
2. In case the student's mobile number has changed or non-functioning of mobile number please contact you respective class teacher to update the mobile numbers. Do not contact the Helpline Number to update your mobile number.

### **OUTSIDE STUDENTS**

1. Outside students who are applying for the first time in our institute should register themselves and fill the Admission form. To register click on [Click here to register](#) link and complete the process.
2. After registration for the first time if you fail to receive the OTP to login contact the Helpline regarding the issue.

### **HELPLINE**

1. All calls on the Helpline Number should be made between the institute working hours
2. Fill the query form the link of which is available on the login page. All your queries will be resolved within 24 to 48 hours.
3. Do not repeat your queries before [48 hours](#). You can repost if the problem is not resolved.
4. Contact the Helpline number to resolve only Technical problems occurred during filling the form.
5. In case payment receipt is not generated after deduction of amount from your bank account you can Login into your account after 3 working days and check the status. In case the status is not updated contact the helpline.

**HELPLINE NUMBER [7715837387](#)**